



## Youth With A Mission (BC) Society Project Funding Office

### ONLINE BILL PAYMENT INSTRUCTIONS

To make a donation, please follow these steps:

1. Log in to your online banking.
2. Go to the online bill payment area.
3. You will need to set up a new payee, search for "Hyperwallet" It should bring up "Hyperwallet" or "Hyperwallet.com" as the payee.
4. It will ask you for a Hyperwallet account number. Our number is **CS2802874236**.  
Fill in the amount you would like to donate.

**Please note:** The 2.5% admin fee charged on all donations processed by our office still applies. While we do not charge any extra fees for online payments, but please be aware your bank may charge you depending on the conditions of your bank account.

5. After you have submitted the payment, **please email us at [admin@projectfunding.ca](mailto:admin@projectfunding.ca)**

**NOTE:** If you **do NOT** email us, we have no way of knowing who you want to support, or how to get a receipt to you. In such cases, your donation will be designated where most needed.

In your email, make sure you include **ALL** the following information:

- Your name
- The amount you donated
- Who the donation is intended for  
Please use the full name of missionary or ministry (and their code if you know it)
- The date you made the payment
- The address you would like the receipt sent to and your phone number
- If you want the donation to be anonymous or not

We will email you to confirm that we have received your donation successfully  
If you do not receive an email confirmation from our office **within 4 business days**,  
please call us.

***Thank you for your generous giving!***